Victoria Leyva

| [victoria.leyva@austin.utexas.edu](mailto:victoria.leyva@austin.utexas.edu) |

**EDUCATION**

Masters of Psychological Research August 2023

Texas State University, San Marcos, TX

**Thesis Topic:** The Impact of the Ending of a Relationship on Cognition

Bachelor of Science, Psychology May 2021

Texas State University, San Marcos, TX

* **Minor: Biology, Sociology, and Philosophy**

**PROFESSIONAL EXPERIENCE**

**Project Coordinator & Lab Manager**

**06/2024- Present**

* + Administer and score neuropsychological examinations, ensuring precise and accurate assessment of cognitive functioning.
  + Process blood samples and perform brain magnetic resonance imaging (MRI) scans, contributing to comprehensive data collection and analysis using Freesurfer software.
  + Lead community outreach initiatives to support participant recruitment and engagement, fostering strong connections with diverse populations.
  + Oversee the organization and coordination of research team schedules and tasks, promoting efficiency and collaboration within the team.
  + Conduct eligibility screening calls with potential participants, ensuring adherence to study criteria and maintaining participant confidentiality.
  + Draft and submit Institutional Review Board (IRB) amendments, ensuring compliance with ethical standards and research protocols.
  + Facilitate clear and professional communication with study participants through email and in-person interactions, providing guidance and support throughout their involvement in the study.
  + Perform meticulous data entry and database management to maintain the integrity and accuracy of research findings.

**Lab Administrative Assistant**

11/2023- 06/2024

* Composes, copies and distributes correspondence and memoranda, reports, documents, forms and tables as requested.
* Handles biological samples on a daily basis.
* Reports regularly to clinic and principal investigator to distribute results.

**Graduate Instructional Assistant, Texas State University**

8/2021- 5/2023

* **Research Methods, Introduction to Statistics, Brain and Behavior** 
  + Graded lab reports, homework’s, and discussions for 100 students weekly
  + Facilitated study/ review sessions.
  + Assisted in exam proctoring.
  + Held office hours for private tutoring.

**Instructional Assistant, Texas State University**

9/26/2018- 5/3/2021

* **Abnormal Psychology and Brain and Behavior** 
  + Graded exams, homework, and discussions weekly
  + Assisted in exam proctoring.
  + Held tutoring sessions (group or individual) if needed.
  + Managed up to 150 students for both courses.

**Research EXPERIENCE**

Dr. Reiko Graham’s Research Laboratory 8/2018 – 5/2021

Research project guided by Dr. Reiko Graham regarding *“Body satisfaction, ethnicity, and eating habits: An eye-tracking study”*

* Supervised several different experiments including assisting in graduate research by collecting data and inputting data using SPSS.
  + Utilized Tobii X120 eye-trackers and EEG technology.
* Assisted in training lab members in eye-tracking and EEG capping protocols.
* Managed scheduling and phone screenings of participants.
* Analyzed ERP data using Neuroscan software.
* Utilized SCRAM technology in certain studies.
* Collected EEG data using CURRY software.
* NIH ethics training

**Cognitive Neuroscience Laboratory, PI: Dr. Carmen Westerberg 5/2022- 5/2023**

* + Utilized E-Prime software to conduct experiments.
  + Managed scheduling and compensation of participants.

**Memory and Cognition Lab, PI: Dr. Rebecca Deason 5/2021- 5/2023**

* + Created experimental stimuli using Excel and E-Prime software.
  + Provided feedback on experimental materials to improve the efficiency of experiments.
  + Led community outreach for projects at San Marcos Community Activity Center

**Social Cognition Across Development Lab, PI: Dr. Katherine Warnell**  **6/2022-5/2023**

* + Utilized Qualtrics to create surveys.
  + Collaborated with fellow lab members to create recruitment materials and write abstracts
  + Managed participants completion of online surveys with weekly check-ins.

**LANGUAGES**

English– native language

Spanish–read, write, and interpret with basic comprehension.

**AWARDS AND HONORS**

Texas State Thesis Research Fellowship Program (Award Amount: $1,998.60) **2022**

Applicant for NSF Graduate Research Fellowship Program **2021**

Student Government Scholarship **2021**

Dean’s list: 4 semesters **2019-2021**

**CONFERENCE PRESENTATIONS**

**Leyva, V.,** Ceballos, N., & Graham, R. (2019). *Beverage Preferences Modulate Attention to Alcoholic Beverages: An Eye Tracking Study*. Poster presented at the Texas State Undergraduate Research Conference, San Marcos, TX.

**Leyva, V**., Bulut, E., Lucieer, I., Kok, R., Lucassen, N,. Clegg, J., Warnell, K. (2023) *Examining U.S Parental Beliefs and Behaviors Associated with Different Categories of Lies.* Poster presented at the SRCD 2023 Biennial Meeting.

**Leadership positions**

President of National Society of Leadership and Success (NSLS) **2021-2022**

Secretary on the executive board of NSLS **2020-2021**

Campus representative for APS/APSSC **2020**